

## RESIDENTIAL COMPLAINT FORM (Salt Lake City Jurisdiction)

**Name:** \_\_\_\_\_

**Rental Property Address:** \_\_\_\_\_ **Unit #** \_\_\_\_\_

**Landlord Name:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

**Address:** \_\_\_\_\_

\_\_\_\_\_

**Property Manager Name:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

**Address:** \_\_\_\_\_

\_\_\_\_\_

My Landlord/Property Manager has violated the following Salt Lake City Housing standards. I spoke to the Landlord/Property Manager on (date) \_\_\_\_\_ and they have not fixed the problem. I have given the Landlord/Property Manager a written notice of the problem on (date) \_\_\_\_\_ and no repairs have been made (please attach copy of notice).

(Please circle all that apply :)

- 1) Some of the windows and doors are not weather tight, resulting in my utility bills being excessive (Salt Lake City Code 18.50.140).
- 2) The bathroom, sink, toilet, tub or shower (circle) are not operating properly or I do not have enough hot or cold running water (Salt Lake City Code 18.50.210).
- 3) I don't have heat during the winter months.
- 4) The electrical appliances the landlord provided in my home/apartment have not been properly installed and/or maintained.

- 5) The electrical outlets – do not have proper covers, thus exposing my family to health and safety risks (Salt Lake City Code 18.50.230).
- 6) The smoke detectors in my home/apartment are non-existent or they do not function properly, thus exposing my family to safety risks (Salt Lake City 18.50.200).
- 7) The bedroom(s) window is obstructed/does not open so there is no way to get out in an emergency (Salt Lake Code 18.50.200).
- 8) The stairway(s) do not have handrails (Salt Lake City Code 18.50.200 ).
- 9) Other Complaint: \_\_\_\_\_

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I am asking Salt Lake City Corporation to promptly investigate my complaint(s), as the conditions of my home/apartment demand immediate attention.

Signature of Tenant:

Date:

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Phone # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

EMAIL: \_\_\_\_\_

Once your have completed the form, you can mail it to the Salt Lake City Landlord/Tenant Program, PO. Box 145458, Salt Lake City, Utah 84114-5458, email it to [landlord/tenant@slcgov.com](mailto:landlord/tenant@slcgov.com) or call 801 535 7980. Please retain a copy for yourself.

If you need assistance in completing this form, and you are financially eligible, you can contact Utah Legal Services for a FREE consultation. Utah Legal Services is a statewide not for profit law firm and has a local phone no. of 801 328 8891 ([www.utahlegalservices.org](http://www.utahlegalservices.org)).